



Georgia Tech Fellowships Office

APPLYING FOR A FULBRIGHT 2014-- TO DO LIST For 2015-2016 Fulbright Awards Deadlines

Pre-Application Deadline: August 1st, 2014

Application Deadline: August 29th, 2014

These deadlines guarantee priority in receiving the assistance of the Georgia Tech Fellowships Office with the application. These hard deadlines also ensure each applicant's consideration by the campus review committee as a nominee for the award.

1. Make an appointment to talk with a Georgia Tech campus Fulbright advisor, Dr. Kathryn Meehan (kathryn.meehan@provost.gatech.edu). Work via email with one on application requirements and essays during spring and summer.
2. Register as an applicant after May 1 at <http://us.fulbrightonline.org/applynow.html>. Read on the site tips about applying.
3. Read information on the website listed above and on the website for the countries in which you are interested. The URL for country websites is found at the end of each country entry.

Decisions to make in consultation with faculty advisor and fellowship advisor:

- a. What country?
 - b. What kind of Fulbright award (research, graduate study, or English Teaching Assistantship [ETA])?
 - c. What university or research institute? What is the focus of your research or study? (You do not need this step if you are applying for an ETA.)
 - d. Who will be your mentor abroad? This person will need to write a letter of invitation for you. Ask Georgia Tech faculty for suggestions. Look at university web sites in various countries. (You do not need to do this step if you are applying for an ETA.)
4. Who will write your three recommendation letters? Ask recommenders early to give them plenty of time. Provide a copy of your draft proposal. Ask recommenders to be specific about what you offer the country, how you will benefit from being in the country, and how they think you will have an impact on the world. **Suggest recommenders read this web site:**

<https://www.e-education.psu.edu/writingrecommendationlettersonline/node/157>

References need to be in the online system by the campus due date, August 29th.

5. **Tasks to do during the spring and summer:**
 - a. Obtain an official copy of your **transcript** after summer courses are complete.
 - b. Ask three recommenders to provide **recommendation letters** that are submitted online. Note that ETA applicants have a special form.
 - c. Work on a foreign language if it is needed for your application.
 - d. Obtain a signed copy of the **letter of invitation from someone at the host institution.** (You do not need this letter if you are applying for an ETA.)

- e. Work on **one-page Personal Statement** and **two-page Statement of Grant Purpose**.
NOTE: ETA applicants need only a one-page Statement of Grant Purpose. Send drafts to Dr. Meehan as attached Word documents for feedback. Correspondence with the host will help in writing a Statement of Grant Purpose for research and graduate study so they are clear and focused.
- f. Look at these resources: <http://www.guidetoonlineschools.com/library/fulbright-program>
- g. Submit your Pre-Application in spring or summer but no later than August 1st, and submit your completed application by August 29th.

To Keep in Mind:

Fulbright considers a student's ambassador qualities important. Applications for research and graduate study should make clear WHY it is important to do the work in the selected country. Be clear about what you offer (perhaps you can present a seminar about your area of expertise), what you hope to learn, and how you plan to use what you learn when you return to the US.

All applicants should discuss HOW they will be involved in the community while in country.

Involvement can be through sports, music, volunteer activities, or in other ways. Even if the lab or program is presented in English, students need enough language to be involved in a community. Many ETA awards do not require knowledge of a host language (for example ETA programs in Asia) but indicating planned community involvement and a willingness to learn enough language to be involved is important.

August 29th Materials: Complete the electronic copy of your application package prior to August 29th, 2014 and send a pdf copy to Dr. Meehan (Kathryn.meehan@provost.gatech.edu). Include the following items:

- completed online application that includes Personal Statement and Statement of Grant Purpose
- Official transcript(s) that have been scanned
- Language evaluation form (if required)
- Signed letter of invitation that has been scanned or sent to you electronically as a pdf. (This letter is not required of ETA applicants.)
- Be sure all recommenders have submitted their letters online no later than August 29th.

Dates:

- **Campus deadline is noon August 29th.** Please complete the online application and scanned materials **before this date. Hit 'Submit' by August 29. We will 'unsubmit' later for you to continue working on the application. By submitting you give the Fellowships Office access for the committee review.**
- Interview with Campus Fulbright Committee is in late September.
- About October 1--You submit the application online after corrections are finalized following the meeting with the campus review committee. Materials from the committee are submitted by Dr. Meehan online in mid-October to complete your application.
- In January 2015 students are notified whether or not they made first cut (US side of the review).
- Those recommended learn from the country whether they receive an award in spring of 2015.