

TECHNICAL ANALYST CO-OP: LEARN THE PROCESS OF PATENT APPLICATIONS
A career exploration and recruitment opportunity

Application Deadline: September 15, 2017 by 11:59 p.m.
CareerBuzz posting #127288
Starting Term: Spring 2018

Location of Work Terms

Wolfe-SBMC - Washington State Office
(116 Pacific Avenue, Suite 300, Spokane, WA 99201)

Work is generally performed in-office, though remote work is possible.

Firm Description

Wolfe-SBMC (SBMC) is a patent and technology law firm serving leading global companies and specialize in intellectual property, including patent preparation and prosecution, as well as technology counseling and negotiations. Wolfe-SBMC has worked with America's leading Fortune 500 companies and fast growing privately held companies and venture capital firms. This award-winning law firm has a commitment to its clients, its community and its team members. A co-op at Wolfe-SBMC offers you the unique opportunity to gain practical experience in intellectual property (IP) law and patent applications, essential skills for patent agents and IP prosecuting attorneys, before you graduate. <http://wolfe-sbmc.com/>

Georgia Tech Pre-Law

This co-operative education opportunity is a partnership between the Georgia Tech Pre-Law Advising Program, which is part of the Pre-Graduate and Pre-Professional Team (PGPP) in the Center for Career Discovery and Development. www.career.gatech.edu

Eligibility Requirements

- Must be in good academic standing
- Must be a current, active Georgia Tech student when applying
- Must be a current, active Georgia Tech student throughout every co-op semester
- US Citizenship or Permanent residency
- Undergraduate or graduate student
- Be enrolled full-time in the spring or fall before your first work term
- Have at least three semesters school (non-work) terms remaining after 1st work term
- Majors: aerospace engineering, biomedical engineering, chemical engineering, civil engineering, computer engineering, electrical engineering, industrial engineering, mechanical engineering, nuclear engineering, computer science, physics



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Skills Gained

The patent bar is an extremely challenging exam that gives those who pass the certification to write and prosecute patents before the United States Patent and Trademark Office (USPTO). However, performing the duties of a patent agent or patent attorney goes well beyond what is tested on the patent bar exam. In this co-op, students will gain in-depth knowledge of how to analyze and respond to USPTO correspondence, how to efficiently decipher key components of patent applications and other technical documents used as references by the USPTO, greatly improve their technical writing skills, and learn how to thoughtfully and appropriately conduct themselves with both representatives of the USPTO and with clients. These skills are best learned first-hand by performing the job in a day-to-day manner.

Co-Op Position Details

Semester 1

You will begin your co-op by working on Office Actions, which are communications between the United States Patent and Trademark Office (USPTO) and a party seeking to obtain a patent. You will work with a reviewing attorney and be provided with a substantive, written framework that will give you step-by-step instructions on how to interpret, analyze, and create a response to an Office Action and where it is recommended that you check in with your reviewing attorney as the process progresses.

Semesters 2 – 3

As you become gain more comfort and independence completing Office Actions (i.e., fewer check-ins with the reviewing attorney), you can develop personal strategies that will help you become more efficient in completing the Office Action responses.

Depending upon several factors, such as independence gained during the co-op, quality of work product, and efficiency in completing assigned tasks, you may then be assigned to write a patent application (most likely in your 3rd co-op semester). Patent applications typically run from 20 to 60 pages in length, and you will be evaluated to assess your readiness to take on such a large task and to complete it both by the due date and by the time your co-op finishes.

Compensation and Work Hours

- 35 – 40 hours/week (Mon – Fri)
- \$20/hour
- Professional development opportunities, resources for studying to take the patent bar. Courses to take the patent bar can cost upwards of \$2500.

Housing Assistance

Wolfe-SMBC can help you find affordable, comfortable housing in Spokane. The firm is located about 1.5 miles from Gonzaga University. One potential source for housing is <https://gonzagaoffcampus.org/2017-18/>

Contact Information

Abigail Holman, Attorney abigail@wolfe-sbmc.com

Application Materials and Selection Process

Application deadline: September 15, 2017 by 11:59 p.m.

Application Materials

Required materials should be submitted on CareerBuzz posting #127288.

Selection Process

Step 1: Submit your resume via

Step 2: After initial review of submitted resumes, SBMC will request a technical writing sample via email from selected applicants.

Step 3: On-campus interviews

- Not all applicants will receive an interview.
- Interviews will be conducted on-campus.
- Applicants may be asked to provide a copy of a transcript.
- Applicants who receive an interview will be required to bring a current transcript.

Want help with your resume?

Contact Susan Belmonte, Georgia Tech Pre-Law Advisor, sbelmonte@gatech.edu

Experiential Learning Application for Georgia Tech

Before applying for a position, complete the Experiential Learning Application in "My Quicklinks" on your homepage in CareerBuzz <https://gatech-csm.symplicity.com/>

You will also have to complete an online orientation.

Additional requirements: <http://career.gatech.edu/co-op/application-process>.

Graduate students only:

Masters students must receive permission to participate from their academic advisors. Doctoral students must receive permission from their academic and faculty/research advisors.

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